



國立臺灣大學 管理學院  
College of Management  
National Taiwan University

Office Use Only

Date Received

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## Exchange Program Application Form 2009-2010

for Incoming International Students

Office of International Affairs  
College of Management  
National Taiwan University  
No. 85, Section 4, Roosevelt Road,  
Taipei, 106, Taiwan

### INSTRUCTIONS

Students who have been nominated for admission to the exchange program at the College of Management, National Taiwan University by their home schools should use this form. **Please read the attached 'Exchange Program Application Guidelines' before completing your application form.**

### Application Deadlines

Fall Semester 2009: May 1<sup>st</sup>, 2009

Spring Semester 2010: October 31<sup>st</sup>, 2009

Please PRINT CLEARLY and tick boxes as appropriate in ink.

1. Personal Information			
Full Name in English (as shown on your passport)		Affix photo 1 here	
(Given Names) _____ (Surname/Family Name) _____		Affix photo 2 here	
Full Name in Chinese (please read instruction 1)		Affix photo 3 here	
<input type="checkbox"/> Accept a given Chinese name		Affix three recent passport-sized color photos here. Please write your name and the name of your home school on the back of the photos.	
Date of Birth __ __ / __ __ / __ __ __ __ (Day/Month/Year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		
Nationality _____	Place of Birth _____		
Passport Number _____			
Native Language(s) _____	Other Languages _____	Are you a Taiwanese citizen in possession of a Taiwanese passport? <input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Contact Information			
Telephone _____		Mobile Phone _____	
Fax _____		E-mail _____	
Mailing Address _____			
3. Emergency Contact			
Full Name _____		Relation with Applicant _____	
Telephone _____		Mobile Phone _____	
Fax _____		E-mail _____	
Address _____			

4. Home School Information	
Name of Home School	Level of study <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate    ( <input type="checkbox"/> Master <input type="checkbox"/> PhD)
Department/Program	I am in my ____ of study. <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year <input type="checkbox"/> 3rd year <input type="checkbox"/> 4th year <input type="checkbox"/> 5th year <input type="checkbox"/> other _____ (please specify)
5. Proposed Study Program at NTU CoM	
Level of Study <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate-Master <input type="checkbox"/> Graduate-PhD	
Period of Study	
<input type="checkbox"/> One academic year (September 2009-June 2010) <input type="checkbox"/> One semester (September 2009-January 2010) <input type="checkbox"/> One academic year (February 2010-January 2011) <input type="checkbox"/> One semester (February 2010-June 2010)	
6. Chinese Language Course	
Would you like to participate in the Chinese Language Course? (please read instruction 6)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
I would like to sign up for:	
<input type="checkbox"/> <b>Choice A (for beginners only)</b> Course Load: 3 hours per week (one evening per week) Equivalent to 3 NTU Credits, offered by the College of Management, National Taiwan University. Costs: Free of charge, fees covered by the College of Management, National Taiwan University.	
<input type="checkbox"/> <b>Choice B (all levels available)</b> Course Load: 6 hours per week (two or three evenings per week) Equivalent to 6 NTU Credits, offered by the Chinese Language Center, National Taiwan University. Costs: NT\$18,000 (approximately USD 550 / Euro 380), to be paid upon registration at Chinese Language Division.	
Have you learned Chinese before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If ticking yes, how long have you been learning Chinese? _____ month(s) _____ year(s)	
Self-evaluation of Chinese Proficiency	
Listening	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
7. Accommodation	
Do you want to apply for on-campus dormitory? (please read instruction 7)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If ticking yes, please choose from among accommodation types A to D and fill in the preference list:	
Preference	Types of Accommodations
1	
2	
3	
4	

## 8. Buddy Program

The Buddy Program is a student volunteer program designed to provide support to new international exchange students, promote intercultural understanding and further internationalize the NTU CoM community. The Buddy Program is coordinated by the NTU CoM Student Association and supported by the Office of International Affairs. You will be assigned an NTU CoM student volunteer as your 'buddy' to assist you during your stay at NTU CoM.

## 9. Home School Nomination

<b>Home School Coordinator</b>	<b>E-mail</b>
	<b>Telephone</b>
<b>Coordinator's Signature</b>	<b>Date (Day/Month/Year)</b>

## 10. Applicant's Declaration

1. I have read and understood the instructions, and I declare that the information given in this application is correct and complete.
2. I understand that I may have to provide documentation at some future date to substantiate my claim and that any misrepresentation of this information may result in the cancellation of my admission or registration status.
3. If admitted to National Taiwan University, I agree to conform to all of the University Regulations.

Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_\_\_ (Day/Month/Year)

## 11. Privacy Statement

The College of Management, National Taiwan University treats all information collected as confidential. Information supplied by you will only be used for the administrative or educational purposes of the College or in accordance with specific consent given by you.

## 12. Checklist

Please tick each box to indicate that each item has been enclosed where appropriate.

- Application Form including Three (3) Passport-Sized Photos
- Official Transcript of Academic Records (1)
- Curriculum Vitae (1)
- Copy of a Non-Taiwanese / Non-Chinese Passport Page showing name and date of birth (1)
- NTU International Students General Health Exam Form (Form I)
- NTU International Students General Health Check List (Form II)
- Copy of Health and Accident Insurance Documents

All application materials should be sent by post before the deadlines to:

**Office of International Affairs**  
College of Management  
National Taiwan University  
No. 85, Section 4, Roosevelt Road,  
Taipei, 106, Taiwan



國立臺灣大學 管理學院  
College of Management  
National Taiwan University

## Exchange Program Application Guidelines 2009-2010 for Incoming International Students

Office of International Affairs  
College of Management  
National Taiwan University  
No. 85, Section 4, Roosevelt Road,  
Taipei, 106, Taiwan

### General Information

- ◆ Only students who have been nominated for admission to the exchange program at the College of Management, National Taiwan University by their home schools are considered for acceptance.
- ◆ All applications should be sent collectively via your home school's international office by post to the Office of International Affairs at NTU CoM before the deadlines.

All application materials should be sent by post before the deadlines to:

**Office of International Affairs**  
College of Management  
National Taiwan University  
No. 85, Section 4, Roosevelt Road,  
Taipei, 106, Taiwan

### Required Documents

The following documents should be submitted for application:

- ◆ Completed "Exchange Program Application Form" signed and approved by the exchange program coordinator at your home school.
- ◆ Three (3) Passport-Sized Photos (for student ID card and student information database)
- ◆ One (1) Official Transcript of Academic Records
- ◆ One (1) Copy of Your Curriculum Vitae
- ◆ Photocopy of Passport Page showing name and date of birth
- ◆ NTU International Students General Health Exam Form (Form I)
- ◆ NTU International Students General Health Check List (Form II)  
(All new students must receive a health exam by a qualified physician. Health Exam Form must be submitted prior to the Registration day.)
- ◆ Copy of Health and Accident Insurance Documents  
(All prospective exchange students must show proof of insurance along with their applications. Exchange students are advised to purchase insurance in their home countries before they come to NTU.)

### Application Form Instructions

#### 1. Personal Information

- ◆ **Full Name in English:** As shown on your passport.
- ◆ **Full Name in Chinese:** A Chinese name is required for registration (the name will appear on your student ID), your Chinese name should remain consistent once chosen.

**If you already have a Chinese name,** please put down your Chinese name.

**If you do not have a Chinese name and would like to accept a given Chinese name** based on the pronunciation of your original name, please tick "accept a given Chinese name" on the application form.

- ◆ **Nationality:** Please list all the countries of which you hold citizenship.

The College of Management, National Taiwan University does NOT accept students with Taiwanese or Chinese nationalities for the exchange program. Please note: dual-citizenship holders are NOT restricted by this regulation; a photocopy of a non-Taiwanese / non-Chinese passport is required for application.

#### 2. Contact Information

Please provide your current contact information and keep us informed in the future should any changes in your contact information occur.

### **3. Emergency Contact**

Please provide the information of a person who should be contacted in case of an emergency.

### **4. Home School Information**

Please complete all required details of your home school.

### **5. Proposed Study Program at NTU CoM**

Level of Study: Must correspond with your level of study at your home school.

Period of Study: Please tick one item only as appropriate.

### **6. Chinese Language Course**

Students wishing to attend the Chinese language course can apply by indicating their willingness to participate on the application forms. The options are as listed below:

#### **Choice A (for beginners only)**

Course Load: 3 hours per week (one evening per week)

Equivalent to 3 NTU Credits, offered by the College of Management, National Taiwan University.

Costs: Free of charge, fees covered by the College of Management, National Taiwan University.

#### **Choice B (all levels available)**

Course Load: 6 hours per week (two or three evenings per week)

Equivalent to 6 NTU Credits, offered by the Chinese Language Center, National Taiwan University.

Costs: NT\$18,000 (approximately USD 550 / Euro 380), to be paid upon registration at Chinese Language Division.

### **7. Accommodation**

There are two on-campus accommodation options available for exchange students, including the Prince House - Chang Hsin Dormitory and the International Youth Center (IYC). Please be advised:

- ◆ The university cannot guarantee your choice of room type or location.
- ◆ Choices of residence, in order of preference, should be indicated by you on your application form; however, the university cannot guarantee you will be allocated your most preferred choice.
- ◆ NTU on-campus accommodations are in high demand and options are limited.
- ◆ Students who apply for on-campus housing must remain flexible with their housing choices.

Type	Room Type	Fee (subject to change)	Note
A	<b>Prince House – Chang Hsin</b> Single Ensuite	NT\$ 7,000 <b><u>per month</u></b> (water usage included)	single room, with a private bathroom
B	<b>Prince House – Chang Hsin</b> Twin Ensuite	NT\$ 4,700 <b><u>per month</u></b> (water usage included)	a room shared between two students, with a private bathroom
Type	Room Type	Fee (subject to change)	Note
C	<b>International Youth Center</b> (IYC) Twin Share	NT\$ 7,000 <b><u>per semester</u></b> (water and electricity usage included)	a room shared between two students, with a shared common bathroom
D	<b>International Youth Center</b> (IYC) Twin Suite	NT\$ 15,000~17,500 <b><u>per semester</u></b> (water and electricity usage included)	a room shared between two students, with a private bathroom

### Prince House - Chang Hsin Dormitory

Prince House - Chang Hsin Dormitory is a cooperation project between NTU and Prince Corporation.

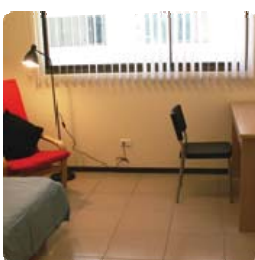
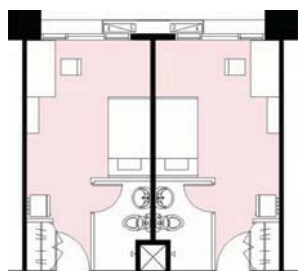
- ◆ Prince House - Chang Hsin Dormitory: Building A for male students, Building B for female students.
- ◆ Each room is equipped with:
  - ✓ Individual Single Bed(s) (mattress excluded)
  - ✓ Study Desk(s)
  - ✓ Bookshelves
  - ✓ Closet
  - ✓ Refrigerator
  - ✓ Central Air-conditioning
  - ✓ Internet Connection
  - ✓ Cable TV and Telephone Outlets



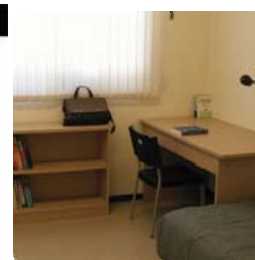
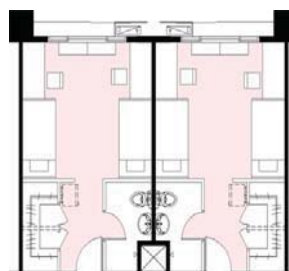
Exterior of Prince House – Chang Hsin



Common Area



Single Ensuite



Twin Ensuite

### International Youth Center (IYC)

Only double rooms (accommodating two students) are available in the IYC.

- ◆ The 2nd floor of the IYC is co-ed but separated into male and female wings.
- ◆ Each room is equipped with:
  - ✓ Individual Single Beds (mattress excluded)
  - ✓ Study Desks
  - ✓ Desk Lamps
  - ✓ Bookshelves
  - ✓ Closet
  - ✓ Central Air-conditioning
  - ✓ Internet Connection
  - ✓ Telephone Outlets





Exterior of International Youth Center



(Above and Left) Interior of International Youth Center Dormitory

**8. Buddy Program**

Please read the information provided.

**9. Home School Nomination**

Please fill out all the required information. The signature of the exchange program coordinator at your home school is required to confirm your nomination.

**10. Applicant's Declaration**

Please sign and date the declaration.

**11. Privacy Statement**

Please read the information provided.

**12. Checklist**

Please tick each item as appropriate.